

FIRST AID



PREPARED SCU

First Aid Kits at Santa Clara University

This procedure establishes the uniform installation and inspection requirements for all First Aid Kits at Santa Clara University. SCU Campus Safety Services (CSS) is the primary medical responder and should be contacted at 408-554-4444 for all medical emergencies.

First Aid Kit Installation Requirements

1. The cabinet shall be installed in accordance with ADA requirements.
 - a. The height to reach the handle of the First Aid Kit in a public space should be no more than 48 inches high (from the ground).
 - b. The maximum side reach for an unobstructed approach to an First Aid Kit cabinet is 54 inches.
 - c. The first aid cabinet shall not protrude more than 4 inches from the wall into walks, corridors, passageways or aisles
2. The First Aid Kit shall be equipped with an informational label.
3. The First Aid Kit shall be installed in the following locations as agreed between SCU Emergency Planning and the requestor:
 - a. Laboratory/Shop Environment
 - b. Office Environment or Break Area

First Aid Kit Inspection Requirements

1. The First Aid Kit shall be equipped with an inspection tag.
2. The First Aid Kit shall be inspected on a quarterly basis for the following items:
 - a. Adhesive sterile bandages (various sizes)
 - b. Antibiotic ointment
 - c. Non-adhesive sterile gauze pads
3. The First Aid Kit is not obstructed.
4. The First Aid Kit inspection shall be dated (DD/MM/YYYY) and the inspector shall note their inspections.

Any employee shall report any unsafe conditions to Tyler Masamori, Emergency Planning Manager at 408-551-3636.

References

**California Code of Regulations-Title 8, section 1512.
California Civil Code, section 1714**